OSPA Executive Board Meeting  
February 28, 2014  
Call to Order @ 10:02 PM

Approval of Agenda
The agenda was approved as presented. Deb Buck was added to New Business to address how TBI is addressed in ETR’s in Ohio.

Motion: Sharon Rieke  
Second: Steve Fricke  
Motion Passed

Approval of Minutes
The minutes of the November 6, 2013 Executive Board meeting were approved as corrected.

Motion: Donna Valtman  
Second: Dan Dean  
Motion Passed

President’s Report  
Amity Noltemeyer
Amity welcomed new members and student reps to the Executive Board. This was Morgan Aldridge’s (Fall Conference Co-chair) first meeting. Valorie commented that she is a former scholarship winner. Amity updated the board on her trip to the NASP annual convention. She talked about how she met with other state association representatives, and how they use data to document the need for school psychology services. She will do a presentation on this at the Spring board meeting. She also updated the board on the strategic plan. The board will have break out sessions to work on the strategic plan, with the hopes of providing a final version of the strategic plan to present to the board at either the spring or summer meeting.

NASP Recognition: Juliette Madigan was honored by the children’s fund committee for her 6 years of service. Antoinette Miranda (OSU) received the Trainer of the Year award. Mike Forcade did a great job with the exhibitor’s hall.

Updates:
1. Morgan was appointed as fall conference co-chair, and Katy Schroder was appointed as private practice chair. When the board is informed that someone is going to be stepping down, they will begin to look for someone to apprentice with them. Ann makes the appointment as Executive Director, and then P&D committee would vote to ratify the appointment.
2. Elayne Semper will be stepping down as co-chair of the spring conference committee after the spring conference.

Treasurer’s Report  
Terry Bendo (via Lynn Brumfield)
Reviewed 2nd quarter report. We have a bottom line of $135,073.03. In the last six years, our bottom line at this point of the year has ranged from $228,000 to $124,000.

Val had a question regarding the scholarship budget item. Lynn clarified that the amount listed in the Treasurer’s report only includes funds that passed through OSPA’s books. People who wrote checks directly to the Columbus Foundation were not included.

Motion to accept Treasurer’s 2nd quarter report:
Motion: Deb Buck  
Second: Nicole Bichler  
Motion passed  

**Dues Increase Proposal** Amity Noltemeyer  
OSPA has not had a dues increase in the past 20 years, and given its current financial state, it is appropriate to consider an increase at this time. Information regarding this proposal was forwarded to the executive board via listserv, prior to the meeting. No questions were submitted regarding the proposal. Donna Valtman shared a concern that the cost of OSPA may be prohibitive. People were willing to join NASP as their primary association, but not necessarily OSPA. Even though the proposal is a small increase, would it deter some people from renewing? She is also concerned that regionals will see the size of OSPA budget versus their regional budgets, and may oppose the price increase. She said that she has talked with members who have chosen not to renew due to the cost of membership. Rob indicated that membership was polled on the dues increase, and the overwhelming majority were supportive of the increase. Those opposed to the increase were people likely not to renew or join in the first place. And while the OSPA balance seems robust, it was nearly double several years ago. This balance could be wiped out by one poorly attended conference. There will be an article in TOSP (Ann Brennan) reviewing OSPA’s expenditures and explaining the rationality for the proposal. Amity stated that we should take it upon ourselves to voice all the good work our OSPA funds provide (conferences, TOSP, advocacy, etc.). We should also send something out via the listserv, and make the article available on the website to members and non-members. Valorie asked that since the expenditures listed in the proposal make up 65% of the annual budget...what expenditures make up the other 35%? Also, if you are giving this type of financial rationale, the article may not need to be as long as it is. Use bullet points and make it more concise so it is inviting to read. Ann noted that the focus of the article was 2 prong; what is required (funds) to run our organization, as well as a snapshot of where the membership dollars are used. What is the value of an OSPA membership? Sharon volunteered to work with Ann to simplify the article and include her membership data. Mike Forcade reported that NASP is raising their membership fee $9 next year. Rob noted that these changes are not going to sneak up on members because the changes will require a membership vote at the spring conference business meeting. Lynn asked what happens if we only have a subset of our membership at the spring conference. Should we follow the proposal at spring conference with a technological vote? Rob noted that we have always hit our required quorum for vote at the conference (10% of all voting members). Donna asked if Regionals can roll out the dues increase proposal at regional meetings prior to the spring conference, in order to explain the rationale? She also asked if we know what the average yearly dues cost is for other state associations? Rob reported that we are about in the middle for associations of the same size, but he feels we provide more benefits for the cost.  

Motion to approve presenting the dues increase proposal at the Spring Conference Business Meeting  
Motion: Deb Buck  
Second: Lynn Brumfield  
Motion was approved  

**Executive Director Report** Ann Brennan  
Ann included her activity report in the packet, and posted it to the executive board group on the website.
There is a very busy 6 weeks ahead in the legislative arena. Highlights are:

1. Senator Lehner (chairman of education committee) recently had gathering of stakeholders (wide representation of groups advocating for children; education groups, juvenile justice groups, and legal rights groups) to discuss suspension/expulsion bills and zero tolerance policies. Governor Kasich has led a forum (Ann participated on behalf of OSPA) to discuss the same issues and focus on juvenile justice issues in Ohio. How can we reverse the trend and keep kids in school? We need to identify those at risk for the run-ins with juvenile justice system. The Governor’s Forum recommendations include promote positive behavior supports in schools and reduce zero-tolerance policies. These recommendations will likely end up in future legislation; either as a separate bill or included in a mid-budget review bill.

2. The Governor’s mid-budget review bill will address several education areas, but it is still pretty vague about the details. Higher education funding will be more heavily weighted by graduation rates. There was also a reference to $10 million for school and community partnerships (grant?), although this is not much money for statewide dispersal. The Governor also talked about deregulation of schools; not sure what this will look like yet.

3. State Board of Psychology will draft rules regarding new licensure requirements.

4. Bill to address concerns for students with diabetes who need to take insulin during the day.

Committee Reports:

Nominations and Elections
Full slate of candidates:
President Elect: Lillian Vardon
Karen Stine
Meghan Shelby
Treasurer Elect: Shannon Goss
Christopher Sweeney
Secretary: Krista Hickman
Regional candidates: Central (Christiana Weiss)
KAASP (John Lamana and Amanda Gilmore)
Donna asked why Cleveland Region was crossed out. Reuben reported that they would have gained a 4th representative based on membership numbers, but did not meet the criteria.
Voting will be done electronically this year. Jeff will talk about the voting process during his committee report.

Motion to accept the candidates
Motion: Dan Dean
Second: Nichole Bichler
Motion was approved.

Membership
Sharon thanked the ambassadors that made visits to training programs recruiting members. She would like to see regions recruit more members.
Sharon wanted to address the topic of research requests on the listserv. There were 10 requests and 7 were approved and distributed via listserv. Julie said he will continue to handle the research requests for the remainder of the year.
Motion to approve new members since November 6
Motion: Cindy Thompson
Second: John Clute
Motion approved.

**Evaluation Workgroup**
Sharon Rieke
Sharon has been working with Fairfield City Schools in Butler County. They have done a nice job of taking the NASP domains and aligning them to an evaluation that models OTES. An OSPA workgroup for school psychology evaluations was also started, but what they were developing was no better than what was available from Fairfield City. The goal is to have an evaluation that a principal could use to evaluate different related service providers. They are nearing completion, and should have a draft ready to roll-out later this spring.

**Fall Conference**
Mike Forcade/Morgan Aldridge
Mike reported that he is happy to be back on the executive board after an 11-year hiatus. He also wanted to thank Jay and Sue for their many years of service. Fall conference is such a large part of the budget, it is important to continue recruiting high-quality speakers. The conference for next year has an agenda set. November 7-8. Thursday, Don Gilbert (Cincinnati) will present on medical aspects of autism. Friday, James Copeland will present on the DSM-V and achieving best outcomes for children with autism. Kathy McNamara will host her ethics training on Wednesday night.

**Technology**
Jeff York
This was the first executive board meeting without handouts. Members were able to log onto the site and download the reports from the executive board group. Technology goals were:
1. Work with membership services to increase membership. Jeff worked with Sharon to distribute recruitment emails.
2. Online membership renewal. About 1/3 of members used the online tool. There are still kinks to work out regarding accounting.
3. Online groups. We have had about 170 members join committees through the manager, and it has been a nice way to post files and send messages to groups. Jeff is currently exploring the forums tool on the website, which may be a more robust way for committees to communicate with each other.
4. Elections: Cheryl forwarded Jeff nominee names and a draft was created in survey monkey. He will send this out to the Nominations and Elections committee for final review. Results will be instantaneous, and there will be no counting ballots. Anticipated deployment on 3/7/14. They are anticipating increased participation this year.

Listserv pruning was completed this year, and non-member accounts were closed. This is the 2nd year a pruning has been done, and in both years membership has been over 900. LinkedIn is still up and running (almost 200 members) and the Facebook group continues to grow. Finally, Jeff has made aesthetic changes to the website.

**Crisis**
Brian Hill
Report is in the packet. The Crisis Committee continues to network on a monthly basis by sharing resources through the Crisis Topic of the Month email updates. Recent discussions have included emergency crisis kits and integrating the Incident Command System into your district’s policies and procedures.

In January and February, the OSPA Crisis Committee hosted the NASP PREPaRE 2, two day workshop: *Crisis Intervention and Recovery: The Roles of School-Based Mental Health Professionals*. This workshop provides a specific examination of the school-based mental health professionals’ roles and responsibilities, with a special emphasis on crisis intervention and recovery. Seventeen participants braved the snow of Northeast Ohio and attended the workshop over two Saturdays. Participants included School Psychologists, School Counselors, and administrators who wanted to gain hands-on, practical crisis experience to take back to their district. The OSPA Crisis Committee would like to thank the hard work and dedication of Juliette Madigan, Laura Gabel, and Diane Pacella, who presented the workshop.

**Legislative**

Chuck Archer

Zero tolerance policies are being looked at across the country. Zero tolerance is a simplistic response, and he is hoping that discipline policies will shift to a focus on mental health supports.

**Scholarship**

Valorie Wolcott-Mendelson

Fall goal was $7000. We fell short at $6512. Scholarship Fund balance was $71,056 as of 2/22. The goal for Fall is $9000 to reach the goal of $80,000. Val sent out thank you notes to regions/companies that provided raffle items. Feedback from the conference was generally negative for the way that raffle items were drawn. Some of the regionals felt they spent time and resources putting it together, and the basket was sort of dismissed. Val would like Mike and Morgan to consider the possibility of going back to drawing each item in front of the group. Chris Sweeney has agreed to take pictures of raffle items and winners. Student helpers each received a thank you email from Val. Val will reach out to student reps to recruit other students for the fall. Val met her goal of increasing donations by 2 items, however, they were small items. She was promised a new Woodcock-Johnson, and is trying to get a donation of WISC-V. Val will continue to work on increasing the number of applicants for the scholarship. She would also like to see an increase in regional donations so we are not so heavily reliant on the raffle. Applications will be going out soon, and the deadline is June 2. Last year, several university members on the selection committee were unavailable to participate when it came time to review applications. She is sending out a May 1st reminder to university members included on the committee to remind them they will participate in a conference call over the summer. Val also reported there was an increase in the foundation maintenance fee from $75 to $125. Finally, Val wanted to thank the anonymous donor who has given $1000 for the past few years.

**Multicultural**

Marina Ergun/Meghan Shelby

Report will be posted to the Executive Board Group on the website.

**TOSP**

Rob Kubick

Current issue is being sent to print over the weekend, with delivery in 2 weeks. There is a May 7th deadline for Spring/Summer issue. Rob liked the option to pull committee reports from the website. Roster of the executive board is in the back of the TOSP. Send Rob any updated contact information.
Mike asked a question about what is required to promote the conference. Is an article required? He could have something prepared for the May 7th deadline. Rob said he would love to include conference information in the Spring/Summer issue.

Historian          Kate Lavik
Report was posted to Executive Board group on website.

Photos/Archives:
Katherine Schottke, Kent State student representative, has scanned all of the photographs from the photo album that Kate Lavik had compiled. Katherine and Kate will be working with Jeff York on uploading these photos to the OSPA website. It is our hope that the online album will have captions identifying those individuals that we’ve been able to identify and that it will have the opportunity for OSPA members to comment on the photos to help identify more people and tell us more about the events in the pictures. This album would be viewable to members only.

Currently, there are no new contributions for the Archives. Kate’s new policy is to check with the Archives before accepting a contribution. Sometimes, the Archives already have as many copies of a certain text or test kit as they desire. If the Archives indicate that they do not need a certain contribution, Kate is forwarding the Archives’ suggestions for test kit disposals to the member: *It is suggested by the Archives to shred any shred-able materials (e.g., pages within easels, protocol) and to simply throw away any materials that cannot be shredded.*

Memorials/Tributes:
Kate notes that we have done the following for recently passed OSPA members, Pauline Alexander and Don Wonderly:

• Announcement on OSPA listserv with link to obituary soon after we have been notified of the member’s passing.
• Article in the subsequent issue of TOSP.
• Brief presentation during OSPA conference around lunch time. If Kate is remembering correctly, Pauline’s was before we dismissed for lunch in the Spring and Don’s was at the end of the day following the presentation.

As we approach an era where many of our early members may be passing on, more such announcements are anticipated. Certainly listserv announcements could be made for any member of whom OSPA is made aware has passed. Kate would like suggestions/opinions about TOSP articles and presentations during conferences. One concern with presentations during conferences is that there is limited time in which to schedule such announcements with everything else that needs to happen/be announced during the OSPA conferences. Some ideas have been shared with Kate by OSPA members and are included here. Additional feedback would be appreciated:

• TOSP Ideas:
  • Article written in the issue following the notification of the member’s passing
  • Just one article at the end of each publication cycle (i.e., spring/summer) that lists names of members who passed during the previous year and that contains articles or vignettes/tributes for those for whom other members have wished to share something
  • Other ideas...
• OSPA conference presentation ideas
  • Limit in-conference presentations to only Fall or Spring and limit them to less than 5
minutes during lunch time after people have already gotten their food
• Limit in-conference presentations to OSPA “pioneers” or “significant contributors” and have a running list of names of any others who may have passed within the past year—limit to only Fall or Spring and also do the presentation after people have already gotten their food
• No in-conference presentations. Have just a brief announcement when dismissing for lunch in Spring that a list of names of members who have passed within the last year will run on the projection screen during lunch. This list could be run inside the lunch/presentation area or near the registration or other table during lunch so members can go view it if they choose. This list could just be names or it could also include pictures, vignettes, etc. that run on a continuous loop.
• Other ideas…?

Spring Conference
Sal Karanouh-Schuler/Elaine Semper
Conference is May 8th and 9th. Ethics will be on Thursday night. Thursday is Rob Horner presenting on PBIS and focusing on his TIPS (teacher initiated problem solving). Sal thanked Michael Petrasek, because he has been recruiting people to attend at his PBIS meetings. Friday will host experts in 3 perspectives: Legal, ODE Compliance, and Practical. Bobbi Miller, Linda Gorczynski, and various people from ODE (gifted, 3rd grade reading guarantee, graduation requirements, and dyslexia). Teams are encouraged to sign up. Non-members will get the member rate if they register with an OSPA member.

Office Exceptional Children
Michael Petrasek
There is a lot up in the air with gifted indicators. Michael is going to a meeting today at 2:00 at ODE to meet with a group working on revising the operating standards (updating forms). This meeting was previously cancelled due to weather so there is not much to report at this time. PBIS reports on the ODE website are now more user friendly. Tim Lewis’s presentations are available for a quick PBIS overview and Tier 2/3 behavior supports.
Amity asked if there would be a statewide evaluation of the initiative? How systematic is the process, and will they be looking at how effective it is? Michael reported that his network will meet March 11th, and plans to have an evaluation adopted at that time.
Cindy commented that she has been frustrated by the PR-01 process, the timelines of when PR-01 is given after IEP, and if services can begin immediately following an IEP meeting. Michael reported that the PR-01 chart has been updated, and noted they are revising the guidance document. There is not much clarity as to when it should be written.

Break for lunch 11:56
Meeting called to order 1:00

Fiscal Advisory Committee
FAC discussed expenses related to office rent. Current expenses are roughly $1655 per month ($1,112 for office rent, $264 for copier lease, and $279 for phone/internet). Office rent is scheduled to go up to $1,156 on June 1. Ann and Cheryl visited several offices, and are proposing a move to a new facility
(Regis). New monthly expenses will decrease to about $1,000 per month ($700 office rent, $160 copier lease, $140 phone/internet). The new office is much smaller, but has adequate space for daily functions. This company also provides satellite offices if needed. There is a lot of flexibility...conference rooms can be rented. Need to make list of people to inform of address change.

Motion to accept office proposal
Motion: Rob
Second: Amity
Motion approved.

Awards

Two nominations for Bartlett Distinguished Service Award. Committee is recommending Dave Barnett (retired from U. of Cincinnati). Horn honorary life recommendation is Lynn Brumfield. They would also like members to begin thinking about recommendations for SPOY and early career. Nominations are due June 30th.

Motion to approve the awards recommendation
Motion: Reuben Mosidi
Second: Sharon Rieke
Motion was approved

Early Career

Patrick reported that they hosted a social outing at Star Lanes following the Thursday presentation at the Fall conference. They had a pretty good turnout; a lot of students from Miami. They have since had a lot of interest in the early career committee. Goals are to work with membership to re-develop a mentoring program, and work with NASP’s model for mentoring. Hopefully by fall conference, the framework for mentorship program will be set. Patrick would like all board members interested in being a mentor to email him.

PR committee

National Children’s Mental Health Awareness Day (May 8th) falls during Spring OSPA. The committee will organize some kind of event or activity to recognize this day of awareness.

College visits—the PR and Community Service would love to help with this OSPA activity.

 Merchandise- We would like to find a way to have a vast selection of merchandise available without needing to maintain an inventory. Would it be possible to have merchandise available for purchase on the OSPA website? Or, possibly, distribute an order form via the listserv, website, or social media? Merchandise could be picked up at OSPA conference or shipped for a fee.

We are organizing the Essay Contest for middle/high school students for Fall 2014. Could we have a $50 gift card be the prize as well as publication in the TOSP?

The committee is assembling an electronic packet of information regarding school psychology as a career to be distributed to high school counselors, psych professors, undergrad career
services.

Regional Updates
1. SPCO- (Patrick Kane)- Recently selected nominations for the Hallman and best practices award. They will announce the winners at the SPCO conference on March 7th. Dr Mather will be speaking on dyslexia.
2. SWOSPA- (Lynn Brumfield)- SWOSPA is cosponsoring with Miami on April 10th...presenting on counseling (Ray Christner)
3. University of Dayton- UD students received an award at NASP for School Psychology awareness week. They went around to undergrad classrooms in the area and talked about the field of school psychology.
4. KAASP- (Cindy Thompson and Heather Doyle)- Will host Dr. Susan Clark on March 12 for legal/ethics training.
5. John Carroll- had 9 students present at NASP and several others presenting at OSPA
6. CSU- had 6 interns present at NASP
7. CASP- spring presentation is on sensory processing and developmental disorders (Galvin Therapy Center). They are completing the pajama project challenge in the spring.

Planning and Development Committee Activity
The executive board broke out into groups to review and collaborate on the 5 goals of the strategic plan.
1. Professional Development: Modified objective 1b, and would like to align professional development with NASP and Ohio IUC training standards. They would also like to work with the technology committee for online learning tasks. They like the idea of networking by bringing back the hospitality suite. Also, add the NASP speakers list as a source for professional development.
2. Advocacy- Ann and Chuck focused on ways to improve objective 2a- one-on-one advocacy between members and policy makers. Update the website and identify policymakers we should contact. They also talked about having a legislative day/advocacy day. Get more members connected and communicating with key policymakers, and provide scripted information (emails, letters, etc.); but also develop more personal relationships.
3. Culturally Responsive Practices and Multiculturalism- Look at different ways to incorporate multiculturalism into training programs, the field of school psychology, and the executive board. Keep multiculturalism on the forefront daily, not just as a conference topic. This is a part of our daily practice when working with students. With Objective 3a#3- HB 83 now requires training in multiculturalism/diversity (4 of 23 hours) for state board of psychology license. Look into online modules for these training opportunities. Also offer a multicultural gathering (i.e. breakfast) for networking.
4. Membership- Want to create recruitment materials that are short/fast to review (i.e. 15-30 seconds). Create YouTube videos about school psychology. Speed mentoring or use of QR tags to hook up mentors and mentees.
5. Operational excellence- Reviewing the operations manual. When the Executive Director position was created, a condition was to review its efficacy. The group would like to identify the role and functions of our elected officers and employees. Put together webinars to explain the roles for when new members come in. There was also discussion about responsibility for roles and accountability. There should also be turnover in positions to foster new ideas.
Dyslexia Taskforce Update:
Amity will ask Denise to post the update to the website

TBI:
Deb Buck was asked by Bonnie Nelson at OEC to recruit school psychologists to review TBI and how it is addressed in ETR’s. How do we gather evidence and gain a credible history? There is nothing in the operating standards that says we gather evidence, because TBI is not found. Sarah Timms is a good source of information. Susan Davies wrote a book on assessing students with TBI, and is currently on the taskforce. Cases with a medical history are pretty apparent, but how do you find student’s with brain injuries who were not medically evaluated, or who were evaluated but not diagnosed with a head trauma/concussion/tbi?

A motion was made to adjourn the meeting
Motion: Patrick Kane
Second: Donna Valtman
Motion Passed

Meeting adjourned at 2:48 p.m.

OSPA Executive Board Members in attendance:

- Morgan Aldridge  Fall Conference Co-Chair
- Chuck Archer  Legislative Committee Co-Chair
- Nicole Bichler  Cleveland Region Representative
- Ann Brennan  Executive Director
- Lynn Brumfield  Southwest Regional Representative
- Debra Buck  Southeast Regional Representative
- John Clute  Cleveland Regional Representative
- Diahna Davis  Cleveland State Student Representative
- Dan Dean  Cleveland Regional Representative
- Heather Doyle  Public Relations Committee Co-Chair
- Mike Forcade  Fall Conference Co-Chair
- Steve Fricke  East Central Representative
- Sal Karanouh-Schuler  Spring Conference Co-Chair
- Michaela Kramer  University of Dayton Student Representative
- Robert Kubick  TOSP Editor
- Amity Noltemeyer  President
- Bradley Paramore  John Carroll University Representative
- Michael Petrasek  Office of Exceptional Children Liaison
- Sharon Rieke  Southwest Regional Representative/Membership Co-Chair
- Chris Sweeney  Secretary
- Cindy Thompson  Kent/Akron Regional Representative/Awards Co-Chair
- Donna Valtman  Cleveland Regional Representative
- Cheryl VanDenBerge  Business Manager
- Valorie Wolcott Mendelson  Scholarship Chair
Members not in attendance:

Stacey Ambrose   Public Relations Committee Co-Chair
Jay Bahnsen      Fall Conference Committee Co-Chair/Central Representative
Terry Bendo      Treasurer
Melissa Bestgen  Awards Committee Co-Chair
John Biltz       Early Career Co-chair
Amy Bruno        Miami University Student Representative
Matthew Butler   Maumee Valley Representative
Marina Ergun     Multicultural/Diversity Committee Co-Chair
Denise Eslinger  Past President
Rachel Freeman-Hicks OSSP Liaison
Stephanie Gordon Youngstown State University Student Representative
Julie Griffith   Membership Co-Chair
Kristen Heering  OSU Student Representative
Brian Hill       Crisis Intervention Chair
Megan Johnston   University of Cincinnati Student Representative
Susan Johnston   Fall Conference Co-Chair
Patrick Kane     Central Region Representative/Early Career Co-Chair
C. Scott Keller  Youngstown Student Representative
Katherine Klamut Kent/Akron Representative
Heather Kubiak   Kent/Akron Representative
David Lamb       Northwest Region Representative
Katherine Lavik  Historian
Kathie MacNeil   OSSP Liaison
Juliette Madigan ISPA Liaison
Rebecca Maher    Youngstown Student Representative
Olivia McKenzie   Toledo Student Representative
Kathy McNamara   NASP Liaison
Erich Merkle     President-Elect/OPA Liaison
Reuben Mosidi    Nominations and Elections Co-Chair
Linda Neiheiser  Corporate Outreach Chair
Ralph Pajka       Nominations and Elections Co-Chair
Katherine Schottke Kent State Student Representative
Elaine Semper    Spring Conference Co-Chair
Megan Shelby     Multicultural/Diversity Co-Chair
Mary Ann Teitelbaum OPA Liaison/ELASPA Representative
Amy Wilkins      Miami University Student Representative
Kristin Willis   Miami University Student Representative