

OSPA Executive Board Meeting & Planning Conference Agenda
ESC of Central Ohio
August 18, 2017 10:00 a.m. – 3:00 p.m.

Time	Agenda Item	Board Member(s)
9:00	Fiscal Advisory Committee (FAC) Meeting	FAC Members
10:00	Call to Order <ul style="list-style-type: none"> ▪ Welcome to 2017 Planning Conference ▪ Introduction of Board Members & Guests ▪ Confirmation of Proxies: Laura Gabel for Melissa Bestgen (CASP), Sharon Rieke for Lynn Brumfield (SWOSPA), William Stapelton for Tiffany Diddle (SPASEO), Jeff York for Amanda Gilmore Rogers (KAASP) ▪ Review OSPA Executive Board Norms: <ul style="list-style-type: none"> ▪ Objectivity: Make decisions based on clear data/information ▪ Sensitivity: Show mutual respect (e.g., agree to disagree) ▪ Preparedness: Read materials and to contribute to discussion ▪ Activation: Identify actions that result from decisions 	Paul Soska
10:30	Approval of Agenda	Paul Soska
	M: Reike S: Butler	
10:35	Secretary's Report <p>Approval of Minutes (<i>Action Required</i>)</p> <ul style="list-style-type: none"> ▪ April 26, 2017 Executive Board Meeting 	Shannon Goss
	M: Stine S: Mesmer	
10:45	Presidential Trio Reports	
	<ul style="list-style-type: none"> ▪ President's Report <p>Soska discussed the importance of setting goals and objectives from each committee. 75th Anniversary year celebration will occur this year and we will be discussing how we will honor this anniversary. The goal is to get the member number over a 1000 members this year with a concerted effort to reach out of rural areas.</p>	Paul Soska
	<ul style="list-style-type: none"> ▪ Past President's Report <p>Stine will participate on the scholarship committee to help select Mendelson recipient as well as participating on 75th anniversary committee.</p>	Karen Stine
	<ul style="list-style-type: none"> ▪ President-Elect's Report 	Keith Mesmer

Expressed his excitement in joining the trio.

11:00 **Treasurer's Report**

Chris Sweeney

- 2017-2018 Budget (*Action Required*)

16th/17th quarter report: Balance is \$249, 570.25 with increased revenues from conference attendance. Rachel also continues to identify ways to reduce office costs. Motion to approve the 16-17 summary.

M: Lyons S: Ciccantelli

The proposed 17-18 budget with requests to increase amounts for travel to conferences and PD for Business Manager and Executive Director, in addition to increase rent and accountant services. Additional discussions of decrease in supplies and telephone costs. The ecommerce is increased due to necessity of online business. The historian account has been increased to support the 75th anniversary celebration.

M: Lang S: Ciccantelli

Sweeney also shared Illustrations of Conference, Intern, Member and Total Income Charts, as well as Income vs Expenditure and carryover charts

11:20 **OSPA Staff Updates**

- Executive Director's Report

Ann Brennan

Brennan prompted the group to look at her Activity Report. She referenced the HB 410 recommendations and requirements hand-out. She also referenced the 2018 graduation requirements hand-out. Brennan referenced the PPT of state education budget she shared. She expects that ODE will provide a more detailed summary of this at a later time. The new OEC director, Dr. Monachino, has been asked to meet with OSPA leadership team to meet in the Fall conference if she is available. Brennan will confirm these meeting arrangements. Brennan also emphasized the need to address the school psychologist shortage and how OSPA can continue to support this need. This included how we identify "Teachers on Temporary Assignment," their role in addressing the need and how this is different from a "School Psych Assistant" this position (school psych. assistant) does not exist in ODE rules or law, and its use as a term for a school position is prohibited by the State Board of Psychology law and rule. She is eager to hear how OEC will support this need with the new leadership with Dr. Monachino.

The State Board of Education is beginning their strategic plan process. OSPA offered to participate in the work groups, however ODE limited the participation to ODE staff or other selected experts. OSPA will continue to monitor the State Board activity related to the development of their strategic plan.

Rep Greenspan is introducing a new anti-bullying bill. Several stakeholder groups, including OSPA, were represented in recent discussions with the Rep. This is in draft form and it requires the

perpetrator to be suspended. It also recommends counseling for both the perpetrator and the student who is bullied. Greenspan was open to suggestions from the group. Brennan questioned whether in-school suspensions or alternative placements during suspension would continue to be allowed. Representative Greenspan said that was his intent and if necessary he would clarify in the draft bill. Brennan also suggested language about giving the superintendent discretion regarding when the student could return to school once the requirements in the bill were met (completing all school assignments and community service requirements). Brennan along with the BASA lobbyist drafted language to accomplish this and sent to Representative Greenspan's legislative aide. The ODE representative and Brennan also raised the issue of how the bill would apply to students with disabilities, and discussed the special education protections in law and rule. Representative Greenspan indicated he would make sure students with disabilities were exempted from the bill's provisions. Merkle asked Brennan if OSPA feedback will be sought to help inform her interactions and suggestions with Greenspan deliberations and she concurred. Merkle also discussed attendance intervention plans as it relates to these matters.

Senator Lehner will refocus on her bill, prohibiting suspensions and expulsions for children in grades K-3. This bill would impact the Greenspan bill.

A new legislative task force was established: Task force on Educating Students in Poverty-this is a group in which Brennan is getting involved. Experts are brought in as speakers. She has attended 1 meeting and intends to participate in future meetings when possible. Legislative and policy recommendations are expected from this Task Force later this fall.

▪ Business Manager's Report

Rachel Chilton

As it relates to membership, early bird membership renewal began after Spring Conference through Listserv, direct email and Facebook marketing. Membership applications and renewal invitation letter were mailed in mid-June to more than 800 people who were members last year. About 400 post cards were mailed to individuals whose memberships expired one or two years ago encouraging them to renew online. 392 renewals and new membership processed as of Aug. 14 since the start of the renewal period. Emails sent to members who applied for Retired membership but listed employment to advise them the category is for those not working and to plan accordingly for next year. Hand-written thank-you notes added to membership packets for those who renewed after two or more years lapsed. In discussion with Membership chairs, have begun including a note in emails to districts who send job openings urging them to "support OSPA and your school psychs" by paying for their membership dues.

As it relates to conferences, flights booked for Fall speakers in June and Hotel rooms booked for speakers in July. Opened conference registration Aug. 9. Messaging sent to listserv, direct email to past conference recipients and Facebook/Twitter. FAC agreed at our spring meeting to increase the conference registration price by \$10 across all selections (\$5 for ethics) to cover an increase in the hotel's food prices and to roll in the \$3 credit card fee. Although we pay a fee to run credit cards, it costs more in labor time for me to process a check or purchase order, so we feel it's fair to make the prices the same for all payment types. Sought proposal from Nationwide Conference Center (at Polaris Pkwy and US 23) for Spring 2020 – they could not match our Hilton price. Visited Embassy Suites Dublin with

Ann Brennan and Paul Mooradian (on 8/17/17) and asked for proposal for Spring 2020. Hilton cannot provide our usual date for that year.

Financials

As it relates to Financials, comparing Fiscal Year FY 2015-16 to FY 2016-17, spending was down in the Central Office accounts including: 27% less spending on Supplies, 31% less on the phone bill, 23% less on postage lease. The postage lease should drop dramatically this year as we move from \$42 per month to \$16 and no longer must purchase an ink cartridge (\$185). The phone line item should drop a bit more because the AT&T service was cancelled after the first quarter of last year. Ann's \$30/month Verizon bill for data is now the only item coming from that line. The Copier line item was about even to last year but should show a slight decrease going forward because of the new lease price.

With technology, FAC discussed funding continuing education for me that would train me in use of Adobe InDesign so that next fiscal year I could take over layout of *TOSP*. I researched and identified several two- or three-day programs, which were presented to FAC.

With Communication in social media and our website, posting occasional items to Facebook promoting membership renewal, Fall Conference, and a “Working for You!” series that promotes Ann Brennan’s advocacy work. Chilton will be posting all job openings that appear on the listserv to the website as well as all regional association trainings.

11:35 **OSPA Webpage Tutorial** Jeff York

12:00 Lunch (provided through Moe's Southwest Grill)

1:07 Liaison / Delegate Reports

OEC Liaison
-Absent-

Michael Petrasek

NASP Delegate

Rob Kubik

Dr. Kubick informed the Board that NASP and George Washington University had a successful cohosting effort of the 2017 Public Policy Institute (PPI) this past July in Washington, DC. Also this past July was a well-attended NASP 2017 Summer Conferences in Cincinnati.

The NASP Social Justice Task Force recommends articles, reports, and more resources. The newest downloads address the topic of understanding race and privilege.

Rob thanked Erich Merkle and Chuck Archer for their feedback and assistance with the NASP Position Statement on Safe and Supportive Schools for LGBTQ+ Youth.

The NASP 2018 Annual Convention will be in Chicago, IL at the Hyatt Regency from February 13–16, 2018. Future conventions will be held in Atlanta, GA; Baltimore, MD; Salt Lake City, UT; and Boston, MA.

OPA Liaison

Erich Merkle

“RXP” Prescribing authority for psychologists is still a hot topic. Ohio is getting resistant from Medical and pharmacy boards. OPA has reached out to pharmacy programs in the state to explore the capabilities of preservice training to address needs related to this. There are also changes at the board level with reduction in members. A hot topic with APA is the masters-level practitioner and the capabilities of counselors. Division 16 is not participating in these discussions due to non-invite.

ISPA Liaison

Juliette Madigan

ISPA met at Manchester, England this summer. ISPA concentration was on trauma on the refugee. Different countries shared how they are dealing with refugee children as it relates to housing and education. 46 countries were represented at ISPA. ISPA will be meeting in Tokyo next year with topics on social-emotional learning. If any OSPA members are interested in going to Japan, please see Laura Gabel as she traveled there this summer.

1:22	Committee Reports (for those requesting time on agenda)	Chairperson(s)
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1:22	Fall Conference	Mike Forcade & Jennifer Glenn
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Jennifer shared that are we set for the Fall conference. Registration is open and going.

1:23	Membership Services	Laura Gabel & Sharon Reike
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As of today, we have 930 members with a goal at 1000. A target will be early career application. Gabel reported that several surveys were sent out on the listserv. This committee will be looking for a co-chair.

A motion for acceptance to approve new members:

M: Lang S: Lyons

1:28	OSPA Scholarship	Amber Kokal & Juliette Madigan
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The Fund Journal was attached with an estimated balance of \$111,000 for scholarship. This amount may allow an increase the number of recipients to receive the awards, as well as increase in amount. While this won't be immediate, this is the future plan. The auction is set.

1:31	Private Practice	Kathryn Shroeder
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At their spring meeting, they discussed a possible mentor program. It is helpful to also know who in OSPA could be a mentor. There is an interest in creating a list of private insurance providers for licensed psychologists. Doug Cole, Board Member of State Board of Psychology will say a few words at the Fall OSPA conference to highlight licensure. Ron Ross, Executive Director of State Board of Psychology was also invited to be available. There are about 19 licensed psychologists in which this committee is interested in seeing these individuals become more active. There is also an interest to

see if non-public psychologists should be included on this committee. At the board meeting, members discussed the benefit of adding this component.

1:41 Spring Conference Amy Bruno & Paul Mooradian

DR. Mooradian reported that past Spring conference was very successful. The spring conference coming up is still under development. Dr. Bill Pohl has confirmed for Spring on the topic of trauma, PTSD and conflict resolution and represents University of Kentucky. John Kelly, current president of NASP to discern if he would be interested in one day at Spring conference for keynote address and potentially full day. An overall theme of the spring conference may be on refugee populations.

1:47 TOSP Editor Rob Kubick

Fall issue is in the mail now and will be uploaded to website.
Deadline will be Labor Day weekend and to be released by Labor day weekend.

1:48 Historian / 75th Anniversary Update Kate Lavik & Amy Bruno

In 2018, OSPA turns 75. Dr. Lavik shared some preliminary ideas, such as updating history document posted on website to provide an updated overview. Chairs and Regional Committees may be contacted to provide updated information. Highlights related to the anniversary will be in TOSP and website along with other social media sites. Dr. Lavik may be exploring archived articles to republish with TOSP. Ideas were also shared for the Fall and Spring Conference. We may seek a legislative proclamation. At Spring conference, wine and cheese social will be extended with a DJ/Dance. Prior presidents and OSPA members may be invited to Fall and Spring conference.

1:40 Committee Reports without previously designated times / BREAK

New Business (Stine)-Ambassador Program

OSPA Ambassador were assigned to all Universities with goal is to present and visit universities this Fall.

1:55 **Regional Representative Role & Function Session** Sharon Reike & Rob Kubick

Development of S.M.A.R.T. Goals for 2017-2018 by Executive Board Members

- Officers, Committee Chairpersons, Regional Representatives, Liaisons, etc.
 - **Specific:** What goal do you want to attain?
 - **Measurable:** Why is this goal important?
 - **Achievable:** What steps will you take to attain this goal?
 - **Relevant:** How do you know you can achieve this goal?
 - **Timely:** By when to you want to attain this goal?

2:50 **Final Check-In and For the Good of the Order** Paul Soska

3:00 **Adjournment** (Safe travel)

3:03 Adjourn M: Tomasik

S.M.A.R.T. Goals Template

Crafting S.M.A.R.T. Goals are designed to help you identify if what you want to achieve is realistic and determine a deadline. When writing S.M.A.R.T. Goals use concise language, but include relevant information. These are designed to help you succeed, so be positive when answering the questions.

Initial Goal *(Write the goal you have in mind):*

1. Specific *(What do you want to accomplish? Who needs to be included? When do you want to do this? Why is this a goal?)*

2. Measurable *(How can you measure progress and know if you've successfully met your goal?):*

3. Achievable *(What steps are required to attain the goal? Do you have the resources required to achieve the goal? If not, can you obtain them? What is the motivation for this goal? Is the amount of effort required on par with what the goal will achieve?):*

4. Relevant *(What is the purpose of this goal now? Is it aligned with overall objectives?):*

5. Time-bound *(What's the timeline for this goal? Is it realistic?):*

S.M.A.R.T. Goal *(Review what you have written, and craft a new goal statement based on what the answers to the questions above have revealed):*

Those In Attendance:

Chuck Archer – Legislative Committee Chair

Angela Bacak – Student Rep CSU

John Biltz – Early Career Co-chair

Kate Bobak Lavik – Historian

Ann Brennan – Executive Director

Amy Bruno – Spring Conference Co-Chair, TOSP co-editor

Mat Butler – Maumee Valley Reg. Rep.

Rachel Chilton – Business Manager

Lynn Ciccantelli – Kent-Akron Reg. Rep.

Michael Forcade – Fall Conf Co-chair

Laura Gabel – Membership Co-Chair

Jennifer Glenn – Central Reg. Rep.

Shannon Goss – Secretary

Brian Hill – Crisis Intervention Co-chair

Robert Kubick – TOSP Editor, NASP Delegate, OSSP Liaison

Kaitlyn Lang – SW Reg. Rep.

Jessica Lyons – Northwest Reg. Rep.

Juliette Madigan – ISPA Liaison, Scholarship Co-chair, Cleveland Rep.

Erich Merkle – OPA Liaison

Keith Mesmer – President-Elect

Juliana Moeller – Student Rep. UD

Paul Mooradian – Spring Conf. Co-chair

Reuben Mosidi, Nom./Election Co-chair

Bradley Paramore – Multicultural Co-chair

Alex Passafiume – Student Rep. OSU

Sharon Rieke – Membership Co-Chair

Robin Rocchi – East Central Reg. Rep.

Emma Sacha – Multicultural/Diversity Co-Chair

Kathryn Shroder – Private Practice Co-Chair

Paul Soska III– President

Karen Stine – Past-President

Chris Sweeney – Treasurer

David Tomasik – Kent/Akron Reg. Rep.

Jeff York - Technology Chair

Guests: Pete Goodale

Proxies: William Stapleton for Tiffany Diddle (SPASEO)

Laura Gabel for Melissa Bestgen (CASP)

Sharon Rieke for Lynn Brumfield (SWOSPA)

Jeff York for Amanda Gilmore Rogers (KAASP)