

## **August 14, 2015 OSPA Board Meeting**

**Prepared by Shannon Goss (smgoss@kent.edu)**

### **Presidents Report (Meghan Shelby):**

- Excited to have Rachel Chilton to have on board. The transition has been very smooth and she has been in contact with Cheryl VanDenBerge as part of the transition
- We started using survey monkey to RSVP and seemed to go relatively well. The group concurred that this was an efficient and easy way to RSVP
- Continuing the ambassador program where members visits universities; If anyone is interested in being a part of this, please sign up on the sign up sheet in the room; there is a ppt available to help guide your visit; 30 minute visit to discuss importance of OSPA; PPT will be put on website
- Our website has been upgraded and looks wonderful; Meghan asked that we each review the website to discern if anything needs to change
- There is question of how to help transition people who are new to the board, such as a packet; description of responsibilities; meeting commitments; operations manual?

### **Past-president report (Erich Merkle)**

- Erich thanks the group for their sentiment with her mother's passing
- Erich has a mug for any board when he was president; please take a mug for you or your spouse

### **Future president (Karen Stine)**

- No report

### **Treasurer report (Chris Sweeney)**

- Salary and conference bills are largest expenses
- Group likes venue we are at (i.e., Polaris Hilton)
- Total expenditures
  - Have gone down due to cutting rent in half
  - Carry-over amounts have also increased in the last year
- Total income
  - Seeing upward trend as well
- Membership increased in all areas
  - Full
  - Student
  - Retired
- Overall conference cost trendline is going down
- Spring conference hotel bill
  - Costs decreased between '13 and '14
- Fall conference hotel bill

- Costs decreased between 2013-2014 which is improvement from increase between 2012 and 2013
- Last fall was one our highest profit

#### **4<sup>th</sup> quarter report**

- Over budget in executive board expenditures
  - Related to the transition period and training period for the new Business manager.
  - 208 account; online transactions; the more online work the more this will increase; this is expected given that we want to go paperless and Chris wants to consider increasing this line item in the budget

Motion(M): Lynn Brumfield; Second(S): Patrick Kane

#### **2015-2016 proposed budget**

- E-commerce increase due to anticipated online transactions
- TOSP decrease with reduction of one publication and going online
- Table budget after FAC meeting during lunch
- Raffle needs:
  - Tickets
  - Cartridges
  - Cash box
  - Request to reinstate \$50
  - Chris asks that we add that to FAC item

#### **OSPA Staff updates**

##### **Ann Brennan-see executive director report**

- Intern conference grant 2014 final expenditure report was more complicated than anticipated. Finally completed last week.
- Charter school data elimination and related State Board of Education Activities. Ann asked the Board members to refer to her report which summarized recent events and State Board action related to this issue.
  - HB 2-held up: she reported that action on HB 2, the Charter school reform bill did not take place during the spring session, however pressure to pass the bill is building as most major newspapers have taken positions to support it's passage.
- Website section for OSPA MCE worked on with Ann and Rachel
  - Sent to Jeff York and will post soon.
- Business manager evaluation cycle
  - For first year; quarterly cycle; first round just processed between Ann and Rachel

- Can now move forward to internship conference grant application; should be done the week

Typically get about \$7500

### **Rachel Chilton**

- MCE processed after spring conference
- Membership work has been the focus over the summer
- Numbers will be listed from Sharon Rieke during membership committee
- Saved \$ by emailing MCE certificates via email
- AOL special features cancelled out that was costing us \$400

### **Rob Kubick Operations Manual Revisions**

- Internal assessment of what is going well and what is not when Aimee Kirsch was president
- That was like OSPA ETR☺
- Received input from entire OSPA board
- Planning and development committee
  - Dissolved several years ago but want to resurrect it
  - Strategic plan was developed with Amity's presidency
  - Baldrich activity helped us progress in strategic plan
  - Committees that have regular activities were asked to weigh in on PD committee
  - The IEP is now the Operations manual
    - Revisions based on committee member input from various committee
      - PD committee
        - President will appoint two ad hoc members to this committee
      - \* FAC Committee
        - FAC-treasurer will be head of that committee; will appoint the 2 ad hoc members
- Executive Board
  - Need a simple majority vote to pass motion
  - Copy and paste from constitution
- Membership Committee
  - Categories of membership and appropriate dues
  - Historian language
  - Ethics chair should be co-chaired and may not be nested in members committee; will hold until fall conference

M: Sharon Reike; S: Patrick Kane

### **OSPA scholarship committee (Mendelson)**

- Raffle backwards calendar
- Scholarship backwards calendar
- Suggested Edits Scholarship renamed as Valorie W-M Kubick)

M: John Biltz; S: Donna Valtman

#### **Awards committee-good (Melissa Bestgen)**

M: Donna Valtman; Second: Lynn Cicanntelli

#### **Fall Conference Committee (Michael Forcade)**

- One revision from Ann (coordinate with OSPA and ICU for meeting space during conferences and other committee chairs)

M: Debbi Buck; S: John Clute

*Committees that have not participated thus far will be the focus today to consider revisions:*

- Crisis and intervention
- Legislative
- Multicultural and Diversity
- Public relations/community service
- Private practice
- Early Career
- Technology

*End of Operating Manual Revisions agenda item*

#### **Budget (110)**

- Which NASP fund will we contribute? Children's Fund or Minority? Rob will go to NASP next month and keep us informed

M: John Clute S: Lynn Ciccantelli

#### **Awards Committee (Melissa Bergsten)**

- Fall awards nominations due 9/15; rubrics out to regionals and due 9/30; vote electronically 10/7 and inform 10/8;
- 3/1; rubric 3/14; vote 3/21; 3/22 recipient informed on 3/22
- Bartlett, Horn and Gross award (Spring): Early career and school psych of year (Fall)
- These new timelines allow for more time to submit nominations where associated school staff are also open (vs. summer).
- Continue to nominate- especially for early career

### **Fall conference (Michael Forcade)**

- Week to 10 days away from opening registration
- Online registration option for the first time
- 2016: John Begeny and Robin Cautting (signed contracts)
- Survey will need to be revisited to determine future conference planning

### **Spring conference (Paul Moradian)**

- Brock and Reeds combination was successful
- \$29,000 hotel and speaker
- Profit of \$45,000
- Evaluations were positive: Thursday was highly rating (4.24) for Brock; Reeds Friday was positive (4.62)
- Planning for 2016: Dr. Richard Wagner (FCRR) potential speaker; NIH grant funded project for Center for LD; can present findings of what is working for dyslexia update (Thursday); centered based learning for reading interventions; tier 2 reading intervention based on 7 components of reading; FCRR crosswalk of interventions
- Plan is to wrap up by mid-September
- Paul is open to suggestions
- Backward timeline: looking to revamp whole operations manual

### **Small Market Regional Task Force (Chuck Arthur)**

- How do we strengthen small regions to maintain viability and sustainability?
- The purpose:
  - communicate matters to OSPA
  - Local opportunities to meet needs of local SP
  - Network and socializing vehicle of SPs
  - How do we replace supports from SSTRs that may not be as available
  - Address Turn over; potential fatigue; isolation
  - Create facebook presence or other social media outlets
  - Looking for support from ICU to provide for experiences, consultation, etc.
  - Regionals having a booth at conference for another networking opportunity
  - Award committee doing regional recognition?
  - Consider NASP resources for SP to advocate for attending national conference to school administrators
  - Can small regions have online tab on the website (Jeff York suggested)
  - Can a larger region link up with smaller regional for PD?
    - Even if regions can't attend, can information be shared with regions

### **Membership services (Sharon Rieke and Laura Gabel)**

- Total: 408 (over 100 more than this time last year)!!!!!!
- Action item: 28 names move for approval (insert names here) M: Karen Stine S: John Clute
- Outgoing co-chair (Dr. Stine): two requests for access to distribution lists; one person who received his PhD and was a research request last year. He is writing up his research summary for TOSP

#### **TOSP (Kubick)**

- Check roster of board members for contact information –Rob passed around the room
- When a board documents is something is publication ready-send it to Rob directly
- Deadline for fall issue is this weekend for committee report (Sunday at Midnight)
- Deadline for winter issue (EX BD for fall) for committee report
- Amy Bruno is our associate editor and sought new submissions at the spring conference
- Old logo was invited question about religious in nature; Has been modified; Three more universities: Cincinnati, Toledo and YSU for color scheme of TOSP
- Susan Davies is our feature articles author

#### **NASP (Kubick)**

- 9/25-9/27-getting leadership orientation training in DC.

#### **Fall Raffle/Scholarship**

- (2) \$2000 scholarships recipient
- 6 applications submitted
- Final recipients:
  - Miami: Nicholas DeHoff; Kelly Petitti (KSU)
  - Based on leadership, financial needs and academics and written essay
  - 3 universities, scholarship chair and past president serve on the selection committee; there is possibility non-OSPA committee members should serve on committee
  - Hopeful for the WJ achievement and new BASC for scholarship raffle
  - Trying to get applications from all 9 training programs; has not happened yet
  - Continue to seek regional donations; possibly through membership renewal
  - Payment options will be available for raffle tic: checks, cash and credit cards for large items; Silent auction winner can be accomplished through purchase order from district
  - \$87, 254.89: balance at Columbus Foundation; loss \$1000 in market the last quarter
  - Thank you for all the support and \$100 budget support
  - Past recipients are visible leaders in OSPA

#### **OPA Liaison (Merkle)**

- APA conflict; Hoffman Report suggests that undisclosed coordination between psychs and defense dept; design, implementation and oversight of certain torture techniques. APA is dealing with consequences. APA director has stepped down along with several others;

emergency appointments are occurring to stabilize association. State Associations are cautious of relationships with APA

- OPA continues to work on its restructuring; Wants remodeling of structure; Would reduce 50 member board to about a dozen people
- RXP – prescriptive authority for license psych; gain extra master’s degree in pharmacology (post-doc with about 18 months of school); controversy; what does this look like? Where? When?

#### **ISPA (Madigan)**

- Advocacy in mental health, behavioral health dyslexia; child advocacy; Amsterdam in July 2016
- May offer discount rate on flights; can also stay in dorms at University of Amsterdam (about \$15 per night); many meals are free

#### **IUC (Davies)**

- SW region is planning intern conference (UD, Miami, UC)
- Intern grant procedures revised for more guidance on securing funding
- Concussion grant pilot in the southwest region-contact Susan Davies if interested (within next couple of weeks)
- If any school psychs are interested in being a sounding board for Susan Davies contact her

#### **Old Business**

- OSPA Exec Director Appraisal Document
  - Business Manager appraisal document created through OSPA;
  - now need to do so for the ED position; Minimal amount of work left to do with this task
    - plan is to revisit this in the next couple of weeks

#### **Technology Update and Committee Work**

- Relaunch of website
- Minimize paperwork and time that goes into tasks
- Direct message options within groups on website
- Post materials on website within this user group
- MCE videos online is proposed task for this year
- Updating regional and committee webpages so there is more consistency

#### **OSPA Website Content Authoring Instructions 8-2015** (See notes on OSPA website)

- Avoid changing font, color, etc, Limit formatting to bolding and italics
- Only one author can be assigned to an article
- Not every committee has a webpage-does every committee need one?
- Groups with website-web space to work with group whereas webpage Pages-outward entity represented to main audience

#### **Social media outlets:**

- Facebook (Jon LaManna)
- Twitter (Sager Patel)
- Linked In (Rachel Folkman)

### **Closing (Meghan Shelby)**

What did we like: breakout sessions; meeting people  
 What would you change: possible room arrangement into big square; but harder to hear group  
 What is one takeaway: learned new things about website

### **Next meeting: 11/4/15**

A motion was made to adjourn the meeting

M: John Clute S: Karen Stine

### **OSPA Executive Board Members in attendance:**

<i>Chuck Archer</i>	<i>Legislative Chair</i>
<i>Melissa Bestgen</i>	<i>Awards Co-Chair</i>
<i>John Biltz</i>	<i>Early Career Co-chair</i>
<i>Ann Brennan</i>	<i>Executive Director/FAC member</i>
<i>Lynn Brumfield</i>	<i>Southwest Regional Representative/FAC member</i>
<i>Amy Bruno</i>	<i>Spring Conference Co-Chair</i>
<i>Rachel Chilton</i>	<i>OSPA Business Manager</i>
<i>Lynn Ciccantelli</i>	<i>Kent-Akron Regional Rep</i>
<i>John Clute</i>	<i>CASP Rep</i>
<i>Susan Davies</i>	<i>IUC Liason</i>
<i>Rachel Folkman</i>	<i>CASP Rep</i>
<i>Mike Forcade</i>	<i>Fall Conference Co-Chair</i>
<i>Laura Gabel</i>	<i>Membership Co-chair</i>
<i>Amanda Gilmore</i>	<i>Regional Rep- KAASP</i>
<i>Shannon Goss</i>	<i>Secretary/FAC Member</i>



<i>Brian Hill</i>	<i>Crisis Intervention Chair</i>
<i>Patrick Kane</i>	<i>Central Regional Representative</i>
<i>Katherine Klamut</i>	<i>Nominations &amp; Elections Co-Chair</i>
<i>Rob Kubick</i>	<i>TOSP Editor, Ohio Delegate to NASP/FAC Member</i>
<i>Kate Lavik</i>	<i>OSPA Historian</i>
<i>Juliette Madigan</i>	<i>ISPA Liason</i>
<i>Erich Merkle</i>	<i>Past President/Liaison Ohio Psychology Association (OPA)/FAC Member</i>
<i>Paul Mooradian</i>	<i>Spring Conference Co-Chair</i>
<i>Reuben Mosidi</i>	<i>Nominations/Election Co-chair</i>
<i>Mike Petrasek</i>	<i>ODE Office for Exceptional Children Liaison</i>
<i>Sharon Rieke</i>	<i>Southwest Regional Representative/Membership Co-Chair</i>
<i>Meghan Shelby</i>	<i>President/FAC member</i>
<i>Karen Stine</i>	<i>President- Elect/FAC Member</i>
<i>Chris Sweeney</i>	<i>Treasurer/FAC member</i>
<i>Maria Tedesco</i>	<i>University of Dayton Student Rep</i>
<i>Lucinda Thompson</i>	<i>Kent/Akron Regional Representative/Awards Co-Chair</i>
<i>Donna Valtman</i>	<i>CASP Rep</i>
<i>Valorie Wolcott Mendelson</i>	<i>OSPA Scholarship Chair</i>
<i>Jeff York</i>	<i>Technology Chair</i>

**Proxies:**

Debra Buck for Tiffany Diddle, Southeast Regional Rep

Melissa Bestgen for Nicole Bichler , CASP Rep

John Biltz for Mat Butler, Maumee Valley Rep

Kate Lavik for Cindy Thompson, KAASP Rep

