

# Minutes from the OSPA Executive Board Meeting/Planning Conference



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Call to Order: 4:31 PM

## Executive board norms (O.S.P.A.):

- Make decisions based on clear information (Objectivity)
- Show mutual respect (Sensitivity)
- Members will read materials, minutes, etc. and be prepared to discuss at meetings (Preparedness)
- Identify actions that result from decisions (Activation)

## Introduction of Student Representatives and Proxies

Introduction of Rachel Chilton as new

OSPA Business manager

Started working with Cheryl last month

## Approval of Agenda

*Motion:* Sharon Rieke

*Second:* Patrick Haines

*Motion Passed*

The agenda was approved as corrected.

## Approval of Minutes

The minutes of the February 6, 2014 Executive Board meeting were approved.

- Krista will transact as an e-mail discussion via the listserv. (Sharon Rieke says it's okay.)

## Presidential Trio Reports

**Erich Merkle,  
Amity Noltemeyer,  
Meghan Shelby**

Erich Merkle

- Thanked:
  - o Cheryl and Rachel – we are delighted to have Rachel on board!

- o Those who ran for various board positions for their willingness to serve and for their time commitment
- o Current board members for their time, work, discussions.
- o The Search Committee - Lynn Brumfield, Mike Forcade, Meghan Shelby, Ann Brennan, Patrick Kane, & Rob Kubick - for their time to find candidates and interview them.
- Expressed appreciation of everyone's patience with him having knee surgery, as well as all the thoughtfulness; sympathy, and the cards!
- We have done a lot of work with respect to the personnel taskforce; because of this we have an approved personnel manual completed and the executive director manual nearly completed.
- IUC had very good things to say about the new OSPA website – thank you to Jeff York and the Technology Committee for their work; it looks very professional and aesthetically pleasing

Amity Noltemeyer

- Would also like to thank everyone for their work and is excited to see where OSPA goes, even as she is departing the board
- You will be in good hands with Meghan next year

Erich pointed out that Amity has helped us in many ways over the course of her tenure on the board, including austerity measures and bringing back new/old folks to the board

Meghan Shelby

- Had the opportunity to go to NASP and

**OSPA Executive Board Members in attendance:**

Chuck Archer.....	Legislative Chair
Terry Bendo .....	Treasurer
John Biltz.....	Early Career Co-chair
Ann Brennan.....	Executive Director
Lynn Brumfield .....	Southwest Regional Representative
Amy Bruno.....	Spring Conference Co-Chair
Debra Buck.....	Southeast Regional Representative
Mathew Butler .....	Maumee Valley Regional Representative
Rachel Chilton .....	Business Manager
John Clute .....	Cleveland Regional Representative
Mike Forcade.....	Fall Conference Co-Chair
Rachel Freeman-Hicks .....	Ohio Supervisors of School Psychologists Liaison (Co-Chair)
Brian Hill .....	Crisis & Intervention Chair
Patrick Kane .....	Central Regional Representative/ Early Career Co-Chair
Katherine Klamut.....	Nominations & Elections Co-Chair
Colleen McMahon .....	IUC Liaison
Kathy McNamara.....	Ohio Delegate to NASP
Erich Merkle.....	President/Ohio Psychology Association (OPA) Liaison
Paul Mooradian .....	Spring Conference Co-Chair
Amity Noltemeyer.....	Past President
Bradley Paramore.....	Multicultural Affairs & Diversity Issues Co-Chair
Mike Petrasek.....	ODE Office for Exceptional Children Liaison
Christiana Rice .....	Central Regional Representative/ Awards Co-Chair
Sharon Rieke .....	Southwest Regional Representative/ Membership Co-Chair
Meghan Shelby .....	President-Elect
Karen Stine.....	Membership Co-Chair
Chris Sweeney .....	Treasurer-Elect
Mary Ann Teitelbaum.....	Elyria-Lorain Regional Representative/ OPA Liaison
Lucinda Thompson.....	Kent/Akron Regional Representative/ Awards Co-Chair
Donna Valtman .....	Cleveland Regional Representative
Cheryl VanDenBerge .....	Business Manager
Valorie Wolcott Mendelson.....	OSPA Scholarship Chair
Jeff York.....	Technology Chair

**Proxies:**

Amy Bruno for Krista Hickman, Secretary  
Amanda Gilmore – Kate Lavik

represent OSPA there

- Attended President's meeting for Presidents and President-Elects
  - o Reviewed the 4 key initiatives that NASP is working on, including leading, building diversity, recruiting/retaining members, etc.
    - We are in very good shape compared to what some state organizations are going through; good budget and great leadership
  - o Regional leadership meetings occurred during NASP; covered her airfare, travel costs, food while there, etc.
- We are grouped with Indiana, Michigan, etc.
- Breakouts for "size matters" – grouped with Pennsylvania, New York, etc.
  - Learned about issues that are facing state organizations, there are lots of ways to network and share resources
  - Would like to find ways to do this and keep it going
- Has accepted a position with Maple Heights Schools for next year, moving away from the SST; She is very excited; it is a great opportunity; they were very supportive of her involvement with OSPA

**OSPA Executive Board Recognition and Resolution** **Erich Merkle**

- As many of you know, Dr. McNamara will be abdicating her role as the NASP delegate, and Rob Kubick will be taking over that role. We would like to recognize the work and leadership roles that she have been taking on; has filled Ethics chairperson, including allowing us to putting her presence online into offering webinars for the first time
- Erich read the proclamation that was written to recognize Dr. McNamara
  - o (Full text available from Rob Kubick)
- Kathy's remarks

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- o ...and that was just the last year! One of the most significant decisions I have made was to get involved with OSPA back in 1984, and that has made all the difference. Thanks to all of you for serving as my launchpad. I look forward to spending many more years with OSPA and making friends with all of you.

### Treasurer's Report      **Chris Sweeney**

- Current Balance: \$154,000.23
  - o Reflects income from current conference, but not the expense
- Would like to thank the Fall conference chairs for exceeding the budgeted income of \$40,000 by \$15,369 (total \$55,369)
  - o Currently have 314 attendees for Spring conference, plus walk-ins

Motion to approve third quarter report:

*Motion:* Chris Sweeney

*Second:* Mary Ann Teitelbaum

*Motion Passed*

### Executive Director's Report

**Ann Brennan**

Ann's written report is on the website. The only thing she said about the legislative update is that the intern money is funded in the budget; she failed to include this in her budget update. Our School Psychology is also not affected by this budget; it is secure in the ORC. Education review begins tomorrow in the Ohio Senate (General Education Update).

The budget bill was voted on in the Ohio House today. We will also be monitoring the charter reform bills and the bills dealing with the PARCC and AIR assessments. Ohio Senate has an advisory committee on testing; they have met 3 times, and again tonight, possibly one more time. The

committee is tasked with making recommendations for improving the PARCC and AIR assessments – looking at the broader issues. They will make recommendations to the legislature on what actions to take. Another bill may let low-performing districts have a vote (possibly parents) to authorize Community Learning Centers as a quasi-board for their schools.

### Business Manager's Report

**Cheryl Vandenberg &  
Rachel Chilton**

Not much to report other than Rachel has been getting the hang of things the last week and a half in preparation for this conference. Rachel looks forward to working with OSPA in the years to come

### Selected OSPA Committee & Regional Reports:

#### Nominations and Elections

**Katherine Klamut &  
Reuben Mosidi**

Thanks to everyone for running for positions and to Jeff for help with the technology.

New officers:

Karen Stine – President-Elect

Shannon Goss - Secretary

Motion to accept:

*Motion:* Kathleen Klamut

*Second:* Juliette Madigan

*Motion passed*

### Membership

**Sharon Rieke &  
Karen Stine**

We have 915 members as of this moment; we are up 17 from February. Sharon will be looking for a membership co-chair, as Karen will be going to President-Elect position. We have had 8 requests (7 approved) for research participation from the OSPA members – all delivered via OSPA listserv.

*Motion to approve new members passed*

## Spring Conference

**Paul Mooradian &  
Amy Bruno**

Very pleased with the results of our registration; sounds like we're going to have a strong program. The conference location (Columbus-Polaris Hilton) was re-approved through 2017, and costs did not go up very much. Based on current registration, this is the 3rd highest registration for spring conference in history (behind Russell Barkley (2nd) and Jim Wright (1st)). There are 22 presenters for the poster presentation this year, which is the highest Paul can remember – typically runs about 12 presenters.

## Fall Conference

**Mike Forcade**

Mike was delighted to announce that we are completely on-task for the Fall 2015 conference; Rob Kubick has all of our registration materials and interviews from the presenters to include in the upcoming TOSP issues. The summer issue of the TOSP will contain the interviews; summer AND fall will contain the registration materials. Steven Kilgus (U of Missouri) has done extensive research on intervention integrity, and Katie asked if they could split the honorarium to next co-present for OSPA; Mike approved the change. Mark Reineke (Northwestern U) will present on Friday on anxiety/managing anxiety in schools. We have a very nice bridge to the Spring conference.

For Fall 2016, we have John Begeny, Ph.D. from the University of North Carolina on Thursday addressing the Data-Based Decision Making process. He has written a book focusing on problem-solving practices, and will bridge that into effective interventions for literacy. On Friday, we will have Robin Coddington, Ph.D. from the University of Massachusetts. Mike will be passing the fall conference reins to Morgan Aldridge next year, and he will continue to serve as a support for her.

Mike also spoke about the contract exten-

sion with the hotel. The changes allow us more control over how we spend our money. At NASP, they spend \$110/gallon of coffee; we spend \$49/gal (15 cups of coffee). Mike thinks we should to continue to be transparent about our costs and be proactive. We must be willing to talk to our conference attendees about these things, especially when they are upset.

#### **Awards Committee      Cindy Thompson**

Tomorrow, we will be giving an Honorary Life Membership Award and Best Practices award at lunch. There will also be reminders on the listserv for nominations for SPOTY award (School Psychologist of the Year, not “person with measles or acne” – Krista’s comment). Nominations are due June 1st.

IUC gave a recommendation for giving student awards, to help with retention and as PR tools, to recognize future practitioners. Erich will share with co-chairs.

#### **New Business              Chuck Archer**

Chuck is concerned about the marketing/health of the small regional committees, and their ability to find professional development opportunities. In the past, there was more available for school psychs and special education practitioners. His group asked SST’s to co-sponsor a speaker, and were told there was no way the SST could help now and no indication of help in the future. His area does not have a school psych in their current SST. They have (in a good meeting) 25 people able to come to their regional meetings. Pearson won’t do trainings for groups under 50. The goals of the regionals mirror that of OSPA, but in this day and age, things have become more technology-based; so things that used to support the concept of regionals have faded out over the years.

For a while, there was a new start-up regional, but it kind of died. Chuck is letting the executive board know about his concerns for the future of small-market

regionals. He welcomes suggestions and recommendations!

#### **Discussion:**

*Erich* – This has been an ongoing problem for about a decade.

*Debbie Buck* – Maybe we could combine some of our regionals, and find some middle ground to help ourselves out.

*Mary Ann Teitelbaum* – That doesn’t solve the problem of travel. Also, when you have a superintendent (not to be disparaging), who told the psych “she could do 2,500 [ADM] because that was the caseload.” Psychologists in her area don’t make much, so not many of them are even OSPA members; they are strapped with caseload and cash – they’re just trying to survive – not trying to get professional development. This makes them feel more and more estranged.

*Erich* – maybe we should formal workgroup to address this issue.

*Mary Ann* – OSPA is starting to be mostly large-groups (the big 8), and small group sizes

Motion to form a taskforce to look at outreach to our small market regional groups.

*Motion:* Debbie Buck

*Second:* John Clute

#### **Discussion:**

*Valorie* – It’s an excellent idea because when those of us “oldies” are gone – and I’m glad to see younger folks here – they are not as “crazed-committed” as some of us older folks are. They’re caught up with family, which is understandable. However, there is a gaping hole, which will affect membership and budget.

*Kathleen* – Looking at voting numbers, in some areas only 1.9% of members (3 people) are voting; they are not connecting with OSPA.

*Denise Eslinger* – Valorie made a valid point. As we’ve mentioned, we’re trying to bring some new blood into the group as we (older folks) move out. This is essential because these outlying areas don’t have the time/money to be able to get PD. Erich – Asks the training program representatives to please take this back to your program. We need to have our future practitioners and scholars feeling a commitment to the state association and professional development.

*Donna* – It doesn’t just happen in smaller districts. We have to have superintendents, directors of special ed., etc. recognizing the importance of releasing people to come to opportunities for PD. We have moved away from districts understanding why it’s important. We need them to understand the value.

*Debbie* – Thinks we need to have someone who is experiencing this, like Chuck or Denise, on the taskforce.

*Mary Ann* – How will we do this? Phone conferencing, travel? It’s an unfair expectation to come half way across the state to be on a taskforce.

*A vote was taken and the motion to form a taskforce passed.*

Appointees to the taskforce: Chuck Archer; Mary Ann Teitelbaum; Denise Eslinger; Kathleen Madigan; Sharon Rieke; Valorie Wolcott-Mendelson; Mat Butler

#### **TOSP**

**Rob Kubick &  
Amy Bruno**

The deadline for our Spring/Summer “double” issue will be the Sunday after the Executive Board meeting, April 26th. The anticipated release date will be June 1st. If you are offering written/electronic reports for this upcoming meeting, please consider emailing them directly to me at:

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## Minutes

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tosp@ospaonline.org

This will conclude the “old” circulation schedule and will begin the “new” circulation schedule that Rob shared at the last Executive Board meeting. The deadline for our Fall issue will be July 1st. The anticipated release date will be August 12th.

### Personnel Task-Force & Executive Director Rubric

#### Amity Noltemeyer

Amy thanked the task force for their help with this; we laid out all the tasks that we felt were essential to the job. (1st four are the same as the Business Manager manual).

1. Professional Responsibility
2. Personal Responsibility
3. Fiscal Responsibility
4. Communication
5. Legislative Work
6. Management Skills

The evaluation would be used as a quarterly evaluation for a Director during their first year, yearly up to year 3, and then every 3 years following that. We wanted to make sure we included everything that we felt was essential to the position.

The Business Manager rubric has already been approved; we are in the process of doing so for the Executive Director rubric.

*Valorie* – Sometimes I don’t have time to read all of the things that are sent out with the legislative updates. It would be nice to have “snippets” to get the information quickly, even if it is just presented at the beginning of the longer e-mails/updates.

*Ann* – This would be difficult to do, as it’s already a synopsis of everything that happened. I tried to summarize the most recent one into common

themes, but it was still 15 pages long. I try to choose the things that have the most impact for school psychs in those summaries. I’m also afraid to paraphrase things incorrectly, as some are fairly complex.

*Amity* – I like the way Ann does it already, as she bolds it when something is important to pay attention to.

### VWM OSPA Scholarship

#### Valorie Wolcott Mendelson

This is “quiet” time for the scholarship committee. Alicia from the Columbus Foundation sent a message to the IUC members regarding the deadline for ALL of their scholarships; we did get exemption from that and are maintaining the June 1st deadline. We will send out another reminder to students about the program; the three University representatives who served last year will also serve this year, as they are -2 year terms. Our balance as of 4/18/15 is \$88,783.38, which means that we can award 2 scholarships this year. Last year’s balance as of 5/1/14 was \$73,680.17. I created my backwards calendar and sent it to Rob (literally written backwards). There are 2, one has to do with selection and introduction of the recipient; the other is for the raffle – which is more intricate and detailed. I have ideas for people who could replace me, because they’ve been helping me.

### Liaison, Regional, & Student Representative Reports

Given time constraints in this meeting, please refer to on-line reports.

### Unfinished/New Business

*Kathryn Shroder* – There was talk that OSPA might have some kind of additional hour or so for the State Board of Psychology licensed members to meet the new 4 hour MCE requirement (with PD content in ethics, professional conduct and or cultural

competency).

*Erich* – We are working on creating a webinar on multicultural practice with Dr. Miranda from OSU

*Ann* – We hope to film and release it this summer

*Mary Ann* – Maybe having a large ethics or multicultural workshop as part of one of our conferences might be a good idea

### Operations Manual Revisions:

#### Erich Merkle

Recommendation – Table to summer meeting

### OSPA Milestones...

#### Erich Merkle

Thank you departing board members:

Terry Bendo  
Debra Buck  
Heather Kubiak  
Kathy McNamara  
Amity Noltemeyer  
Krista Hickman

Thank you and congratulations on retirement:  
Cheryl VanDenBerge

### Erich’s Closing Remarks

Thank you all for putting up with me. I had people who called this presidency the “Reign of Terror.” I know I can be acerbic, prickly, but this has truly been one of the milestones of my career. I am humbled to have had this opportunity. We had a pretty busy year, including an overturn of nearly 50% of the board, personnel rubrics, budgets, operations manual, and replacing Cheryl in her retirement. I don’t know if we accomplished it all successfully, but we accomplished a lot.

*A motion was made to adjourn the meeting*

*Motion:* Patrick Kane

*Second:* Mat Butler

*Motion Passed*

Meeting adjourned at 6:42 PM