



Ohio School Psychologists Association

Job Title:	Diversity Equity and Inclusion (DEI) Co-Chair (Non-voting)		
Time Commitment:	Respond to current events with a DEI focus, hold DEI committee meetings	Travel Required:	Quarterly Board Meetings, OSPA conference
Reports To:	Executive Board, Current and past president, executive director, business manager.	Works With:	Executive Director, Business Manager, Officers and Executive Board members, organization and committee members to create a more DEI lens.

Job Description

PURPOSE OF POSITION

To create a more equitable lens for all educators as well as be a liaison between the OSPA Board and the other organization such as:

- Regional Associations
- OSPA Committee and board
- Non-profit organizations and agencies of similar purpose.

ROLE AND RESPONSIBILITIES

- Report your organization or committee's activities to the Board
- Seek guidance from the Board on issues that arise through your organization or committee work
- Provide quarterly updates on your organization or committee's activities in *The Ohio School Psychologist*
- Follow specific duties as outlined in Operations Manual and update annual role and responsibilities as needed
- Collaborate with other OSPA committees on shared DEI topics/matters
- Develop activities for the Committee to build awareness of local, statewide, and nationwide DEI issues.
- Respond to current events with a DEI lens.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Executive Board members must be active OSPA members in good standing and voting members of the Association (excluding intern members).

PREFERRED SKILLS

Good oral and written communication skills
Strong ability to recruit and retain committee members

ADDITIONAL NOTES

Appointments are ongoing unless the person resigns or is removed by the Executive Director, subject to majority approval of the Planning and Development Committee. Time commitments will vary depending on the

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Company Name

specific committee or organization with which you are affiliated. The OSPA Operations Manual provides guidance regarding activities.